

TUPTONIA GENERAL INFORMATION

Tuptionia has a forward cabin, with bench seating and 2 removable tables - one large one and one smaller, which can be converted into a 3 berth sleeping cabin. There are 2 cabins each with 4 bunks, and a skippers cabin with one bunk, (total berths 12). There is a shower, 2 flush toilets (each with a wash basin).

There is a fully equipped galley with gas cooker, microwave and an electric fridge, and crockery, cutlery etc for 12 people.

The boat has central heating and hot water, there is a fitted radio and a socket for MP3 players, there are also 13 amp sockets.

At no time should there be more than 12 people aboard the boat.

Buoyancy Aids in various sizes are provided.

Souvenirs:

There are souvenirs on board, including:

Woven badges, pens, pencils, key fobs, teddie, mugs, bags etc

Breakages:

Breakages must be paid for according to the scale of charges in the User Manual.

First Aid:

You will need to bring your own first aid kit.

The kit on board is for emergency use only.

Do not forget:

Matches, tea-towels, hand towels (2 toilets and galley), and cleaning cloths/dish cloths etc.

Washing Up Liquid, Toilet Rolls, Cleaning Materials and Liquid Soap in galley and toilets, are provided on board, please **DO NOT** use any other cleaning chemicals for environmental reasons.

Have a torch readily accessible to enable you to find switches on board.

Please take away with you all leftover food, foil, cling film etc that you have provided.

Code of Conduct

- 1 Obey Waterways Code, British Waterways bye-laws and any instructions given by British Waterways personnel.
- 2 Be courteous to all other waterways users, particularly regarding noise, conduct at locks and bridges, mooring, narrow passing places, fishermen and walkers.
- 3 Seek advice from BW personnel or a member of the Management Committee if needed.
- 4 Protect the boat from damage where possible
- 5 Report all damage/breakages/accidents/near misses to Committee, via Cynthia Simister or Lynne Alexander.
- 6 Report any malfunctions of the boat to Committee, via Cynthia Simister or Lynne Alexander.
- 7 Report to Committee if boat taken over in dirty or inadequate state, via Cynthia Simister or Lynne Alexander.
- 8 Leave boat clean, as you would expect to find it.
- 9 Undertake necessary mechanical/visual checks at the beginning and end of each day.
- 10 Ensure boat is secure when moored.
- 11 Be aware of hazards to safety of all of the crew, especially at dangerous places like locks.
- 12 Under 14's should wear buoyancy aids at all times when outside the cabin whilst the boat is moving.
- 13 Adult non-swimmers are advised to wear buoyancy aids outside the cabin when on rivers, deep canals and around locks.
- 14 No group of under 16's should be ashore or in any part of the boat without adult supervision.
- 15 "Don't drink and drive" - skippers should not consume alcohol whilst steering the boat.
- 16 Nobody to be on cabin roof or side decks (gunwales) whilst the boat is on the move.
- 17 Competent skipper to be present at the aft end whilst the boat is on the move or in a lock, (i.e. when not moored).
- 18 Have an enjoyable trip!

TUPTONIA – CLEANING CHECK LIST

- 1 Ensure all lifejackets stowed away dry in boxes under front bunks. (If any still damp, leave hanging in wardrobe)
- 2 Clean through carpeted areas, including under bunks
- 3 Clean toilets
- 4 Mop toilet floors
- 5 Empty bins in toilets and leave clean
- 6 Clean wash basins in toilet compartments
- 7 Clean wash basins in sleeping compartments
- 8 Dust shelves under wash basin
- 9 Clean shower
- 10 Clean cooker
- 11 Empty, defrost and clean fridge, and wedge door open
- 12 Remove all left over food items
- 13 Wash, dry and put away all crockery etc
- 14 Clean sink
- 15 Wipe all work surfaces in galley
- 16 Empty bin and leave clean with a new bag in
- 17 Mop galley floor
- 18 Mop saloon floor
- 19 Ensure tables correctly stowed away
- 20 Take away all rubbish
- 21 Check through for lost property and take with you
- 22 Turn off gas at cooker and heating unit
- 23 Turn off both gas cylinders in outside locker
- 24 Ensure all water taps turned off fully
- 25 Switch off water pump
- 26 Switch off all electrical equipment – fridge, shower, lights
- 27 Switch off electrical switches on Control Panel behind stern door, remove isolator key and replace in kitchen drawer
- 28 Remove isolator key from engine compartment and replace in kitchen drawer
- 29 Lock Control Panel
- 30 Bring in all poles, gang plank, tiller and life belts etc
- 31 Leave open 2 windows on water side of boat, close all other windows.
- 32 Draw all curtains
- 33 Bolt stern door from inside (top and bottom).
- 34 Leave via bow door, securely locking it behind you
- 35 Put covers on bow and stern
- 36 Return keys to key safe in front locker.
- 37 Do not leave any rubbish on tow path or in car park, please put it in the skips in the boatyard

TUPTONIA GALLEY EQUIPMENT

The galley has a four ring gas cooker with oven and grill, a microwave and an
The instructions for using these appliances are in the User Manual in the galley.
The following equipment is also in the galley:

Broom, handbrush and mops inside/outside)	Grater
Mop bucket	Biscuit tin
1 Bucket	Plastic bowls with lids - ½ & 3 pint
3 fire Extinguishers	Measuring jugs - 1 x 1 litre plastic + lid; 2 x 1 litre
1 Fire Blanket	3 Serving spoons
Draining rack	2 Slotted serving spoons
Sink drainer	1 hand whisk
2 Bowls	2 fish slices
Swing bin	2 ladles
2 Stainless steel Roasting Dishes	3 tin openers
3 Stainless Steel Canisters	3 potato peelers
12 Glasses	2 vegetable knives - not very sharp
12 knives, forks, dessert & teaspoons	3 pairs scissors
Crockery 12 each: tea plates, bowls, dinner plates	2 long “wooden” spoons
12 assorted mugs	1 Carving Knife & fork
10 plastic beakers	1 Bread Knife
2 large baking dishes	2 bottle openers/corkscrews
2 large casserole dishes with lids	1 set kitchen knives in block
2 sets billies - 1/2/3 pint	1 pair tongs
2 billies - 10 pint	2 chopping boards
2 Frying Pans	1 set plastic chopping boards
2 Teapots - 1 pint and 3 pint	Trays
2 Kettles	12 Table Mats
3 Plastic mixing bowls	Large metal sieve
Plastic boxes/lids - 4”/5” x 2	Colander