

## Girlguiding Northamptonshire Role Descriptions 2017

## Rainbow /Brownie Residential Adviser

AIM: to ensure that the girls of Rainbow /Brownie age are able to experience living away with Girlguiding and having fun.

- ♣ Adhere to Girlguiding policies, re: RENs, risk assessments, Finance.
- To look at new ways forward that will help Rainbow/Brownie leaders in Northamptonshire give girls more opportunities to take them away.
- ♣ Promote Residential activities, your role, and advice available using the County website, Newssheet and stands at County events, e.g. Training day and County review.
- To look at the needs of the leaders, i.e. training.
- Record all Rainbow/Brownie residential events undertaken by leaders in Northamptonshire.
- Mentor leaders embarking on the 'Going Away' scheme.
- Support and advise Mentors and leaders.
- ♣ Make arrangement for the certificate and badge to be presented, send out Thankyou Cards to those who have completed the Going Away Scheme.
- ♣ Meet with Guide/SS Outdoor Adviser, Outdoor Activities Coordinator before P&E meetings, to discuss situations that have escalated in the County, to support each other and share good and not so good situations, to share who within the County may require help. Etc.
- 4 Attendance at Programme and Events meetings to feedback relevant information, to Advisers and for Chairperson of P&E to take it forward to County Exec.
- Answer queries or find out answers on Residential events for Rainbows/Brownies through Region or CHQ.
- ♣ To welcome leaders from out of County when using facilities in Northamptonshire whenever possible.
- Liaise with Outdoor Activities Coordinator and keep an up-to-date list of campsites and accommodation within Northamptonshire, and also to keep it updated on the website.

Expenses incurred as part of your role, e.g. mileage, stationery etc can be claimed from County using the GGN procedure and the County Expense form