



Girlguiding Northamptonshire Role Descriptions 2017

Brownie Coordinator

AIM: to ensure that the girls of Brownie age and their leaders are able to experience new and different ways of 'girl led' guiding

- ✚ Adhere to Girlguiding policies, re: RENs, risk assessments, Finance.
- ✚ Supporting Brownie leaders and units, with programme ideas, understanding and putting "girl lead" activities and programmes in place.
- ✚ Answer queries or find out answers about Brownie section through Region or CHQ.
- ✚ Attend at Programme and Events meetings to feedback relevant information, to Advisers and for Chairperson of P&E to take it forward to County Exec.
- ✚ Keep Brownie leaders informed of events and activities and promote the Brownie Section, your role, and advice available using the County News sheet.
- ✚ Attend, when possible, county days such as training days and the County Review, with stall of information to give help and advice to Brownie Leaders.
- ✚ Arrange County events with the help of the P&E team or your own for the Brownie section, incorporating, when possible, new experiences.

Expenses incurred as part of your role, e.g. mileage, stationery etc can be claimed from County using the GGN procedure and the County Expense form