



Girlguiding Northamptonshire Role Descriptions 2017

Additional Needs Adviser

AIM: to be the point of contact for members who require information and support on inclusive Guiding.

- ✚ Adhere to Girlguiding policies, re: RENs, Risk assessments, Finance.
- ✚ Promote inclusion across all sections, your role, and advice available using the County website, Newsheet and stands at County events, e.g. Training day and County review.
- ✚ Support leaders and units, with information about resources and strategies to ensure girls with additional needs are included in all aspects of the programme for their section.
- ✚ Attendance at Programme and Events meetings to feedback relevant information, to Advisers and for Chairperson of P&E to take it forward to County Exec.
- ✚ Answer queries or find out answers about equal opportunities for all through Region or CHQ.

Expenses incurred as part of your role, e.g. mileage, stationery etc can be claimed from County using the GGN procedure and the County Expense form